How to fill out a form using Adobe Acrobat Reader DC

1. Open .pdf form in Adobe Acrobat Reader DC (this is likely your default program to open .pdf files)

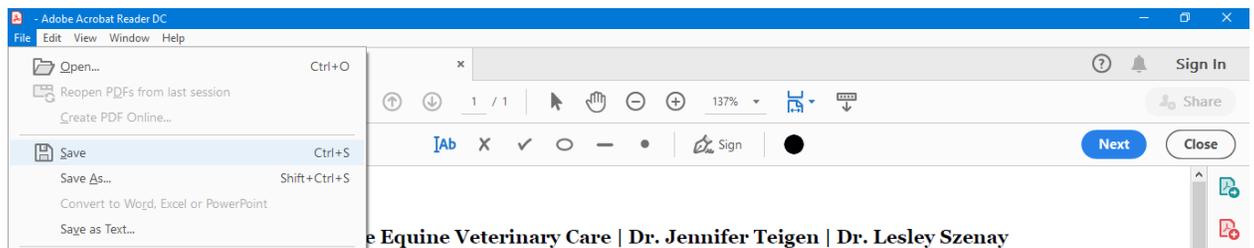2. Click "Signature" icon in the toolbar to enable Fill and Sign

3. Click the field where you wish to enter text. Once highlighted, enter your text.

4. To check a check box, simply mouseover the box you wish to check, and click it to place a checkmark in the box.

5. When you are finished filling in the form, click File (upper left corner) and then click Save from the dropdown menu.

6. Select the location where you would like to save the file, type in your first and last name before the name of the file, and click Save.

7. Compose an email to us, (our email address is toplineequinevetcare@gmail.com), attach your file, and send it to us!